

# Wisconsin ServicePoint Steering Committee

Thursday, May 21, 2009

9:30 AM

Salvation Army of Wausau

**Members Present:** Adam Smith (WI Bureau of Supportive Housing); Melisa Perez (WI Bureau of Supportive Housing); Patti Abbott (Hope House of Milwaukee); Candice Amil (Hope House of Milwaukee); Karen Smith (Western Dairyland); Jessica Schafer (ECHO, Inc.); Jennifer Allen (House of Hope, Green Bay); Chris Lashock (Emergency Shelter of the Fox Valley); Nina Dunkerson (HALO, Racine); Randy Hahn (The Salvation Army, Wausau); Joana Hemschemeyer (Hebron House of Hospitality, Inc.); Angie Miller (ARCW); Morgan Young (WCADV)

**Members Absent:** Vicki Berenson (WCADV); Vivian Larkin (WCADV); Sarah Lim (Tellurian); Kim Cable (Couleecap)

**Welcome and Updates:** Angie is here this meeting to represent HOPWA. Kim could not make it. Sarah is still on maternity leave. No response from Vicki & Vivian about attendance today but they sent Morgan. Renewed contract with Bowman for another 2 years before RFI's were sent out. Did get a lot of responses, will bring them next time for us to look at if we want. Temp position for HPRP went out. Permission for a LTE for Tanya's maternity leave. Steph has left to go work for Bowman. Not sure if or when there will be a replacement. If reports are needed, Adam is the go person until position to be filled. Emily graduated and got a job in Milwaukee. She did a great job and had a big workload.

**Review of Last Meeting's Minutes:** Might be a change in Homeless Conference price to \$85. ARC needs to be ARCW. RHYMIS. Jennifer made motion to approve with changes, Joana 2<sup>nd</sup>. Motion passed.

**New HUD HMIS Data Standards:** Data Standard drafts came out last Wednesday. Part one contains numerous additions. HUD now has statutory authority to enforce these standards in order to get money. One new data standard homeless extent: literally homeless, imminent homeless, precariously housed, stable housed. Will also be a data field for birth date quality. Will be a beneficial addition for PATH providers who are not always able to get the birth date. Part two will come out later with more security features. HUD Data Standards are in comment period. Implementation will be most likely 2011 but some we might start using soon for HPRP. AHAR finally updated their gender/sex categories and need field for Geo-code for Housing Inventory Chart. Permanent housing will be in AHAR reports as of October. SHP and HOPWA need to do entry/exit plus capturing info between those dates now, HUD calls it stairs. Also moved FS and insurance over to non-cash resources. Self Sufficiency Matrix Tab in WISP. To enable click on User names and click on matrix to use Matrix. No instruction manual for matrix yet. 1-5 scale with no N/A option. 18 elements on the matrix include: Income, employ, housing, food, child care, child ed, adult ed, legal, life skill, mental health, health care, AODA, mobility, parenting skill, credit history, community, family relations, safety. The measurable change will be helpful for future funding.

**HPRP Update:** E-grants access for the applications and reports. Training was held in Madison on Monday and was taped for website. Lead agency will have a provider in WISP with other agencies having access to that provider only. HPRP will have own assessment. Document what county service was provided in. Other resources available need to be documented in WISP. Need for documenting follow up if providing 3 months or more of assistance. Income and Mainstream Resources will be required for HPRP funding. Adam will create HPRP assessment that will include HUD Universal Data

Elements so will only have to do that assessment. We need a way to document if they are new homeless because of economy or if they are the clients we have always been helping.

**Homeless Conference:** Market and promote the conference as much as possible. State does not pay for the conference, fees from previous years conference pays next conference. Not fluff, lots of substance. Will be held at the Madison Marriot West on July 21. Still will have scholarships even though not a lot of sponsors. PATH funding will pay for scholarships for PATH programs. Registrations will hopefully be out next week. Topics: Children & Homelessness; SkanPoint; SOAR; Panel of Homelessness Veteran Service; Supportive Housing 101; Homeless Youth: LGBT Youth Aged Out of Foster Care; HMIS; Porchlight Products; Health & Homelessness; Permanent Supportive Housing; Housing First; How to do a Homeless Count; Project Homeless Connect; PATH; and Funding Updates. CEU's will be available.

**Point-In-Time Report: (see handout)** Point-in-Time was a success with all of the state participating on January 28. Would like methodology from CoC's to send out with the information. Not broken out by provider in ART report. Unsheltered population was optional. Would like to add more narrative to the report. Point in time report is in CoC folder. Need to get good at this because of points in applications and will help us get more funding in the future.

**Unmet Needs Update:** ART reports have errors. Next Thursday @ 1pm will have a Go-To Meeting with PGAs and work with the reports in ART.

**Other business:** Meeting with Bowman about RYHMIS tomorrow. Rescue Mission will be on WISP by July. People are moving here with a little money then coming to us for help when money runs out for a motel. Look at [www.couchsurfing.com](http://www.couchsurfing.com). Need a statewide emergency shelter network, would be an accountability tool. HEARTH was signed yesterday. Can count doubled up if, if, if, etc. EShelterG became ESolutionG. No more 30% cap on prevention. More responsibility for local COC. Might be administration funding for local COC. SHP application may be available late June or early July. There will be no HMIS training this year. Everyone will get full points for AHAR this year. SSO's hurt applications, no points. Point-in-Time done in WISP will help with SHP application. Partial SS#'s are being entered by TSA. Last four digits only. Someone was saying Adam told them that he was the one telling them they had to put only partial SS#. They are following Michigan rule as it is a state law there. Do we want to take a stand on this? Entering the whole SS# helps with searching for a name, misspelled names, duplicates, accuracy of data, prevent possible data entry conflicts between agencies. We recommend that WI enter the full SS#. Motion was made by Jennifer and 2<sup>nd</sup> by Karen, that we require users to enter the full SS# if given by the client or don't know or refused. Motion was passed. Candice made motion to nominate Angie Miller for the position of HOPWA representative with Joana seconding the motion. Motion passed.

**Adjourn meeting (approximately 2:30)**