



Credential Application

Remit to:
 State of Wisconsin
 Department of Commerce-Credentialing
 P.O. Box 78780
 Milwaukee WI 53293-0780
 Phone (608) 261-8467
 TTY: Contact Through Relay
 7:45 a.m. - 4:30 p.m.
 E-mail: madisoncred@commerce.state.wi.us

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

THE CREDENTIAL WILL NOT BE PROCESSED UNLESS YOU :

- A. Sign and date this form;
- B. Submit a complete application with all blanks filled in or marked non-applicable;
- C. Attach the specified fee; and
- D. Attach documents if specified on this application.

Instructions: Please review the pre-printed information in the boxed portions of this application. Clearly print corrections or new information where needed. Please use a color of ink other than black. **Be certain to sign and date the application.** The applicant's social security number is mandatory information. **Make a photocopy of the completed application for your records.**

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license according to Wisconsin Stats, but they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

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| Applicant Information | |
| Applicant's Social Security No: | |
| Applicant's Name (First, Middle and Last): | |
| Address No. & Street, or P.O. Box: | |
| City, Town or Village, State, Zip + 4 Code: | |
| Country, If Other Than United States: | |
| Telephone No. (include area code): | |
| If Available, Fax No. (include area code): | |
| If Available, E-mail Address: | |

Applicant's Signature
Date (mo/day/yr)

Send application and payment to: State of Wisconsin, Department of Commerce-Credentialing, P.O. Box 78780, Milwaukee, WI 53293-0780

Overnight mail delivery and Office location: State of Wisconsin, Department of Commerce-Credentialing 201 W. Washington Ave., Madison, WI 53703

All other correspondence: Wisconsin Department of Commerce, Safety & Buildings Div., P.O. Box 7082, Madison, WI 53707

DWELLING CONTRACTOR QUALIFIER CERTIFICATION

Due to processing procedures, it may take up to three weeks to receive your credential.

Application/Credential Fee (nonrefundable): \$45.00 class code 7655

Make checks payable to: Department of Commerce. The fee consists of a \$15 application fee and a certification fee of \$30. The credential will be effective for 2 years from the date of issuance.

Reason for Credential: In order to obtain construction or erosion control building permits for one- and two-family dwellings, a contractor shall possess a Wisconsin Dwelling Contractor Certification (see separate application) and in addition that dwelling contractor shall have an employee, owner, CEO or Chairman of the Board that as an individual holds this Dwelling Contractor Qualifier Certification.

Applying For Dwelling Contractor Qualifier Certification: You may obtain a credential as a Dwelling Contractor Qualifier by submitting an application, application fee, credential fee and evidence of completing at least 12 hours in an approved initial qualifier course in dwelling construction within one year prior to the date of application.

ATTACH course provider verification that you have successfully completed an approved course and test.

The following providers have courses approved to qualify a person for this license:

| Course ID # | Provider | Telephone Number/web-site | Course Name |
|-------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 8857 | Gary Klinka | (920) 727-9200 www.garyklinka.com | Internet_DCQ_Quiz |
| 8858 | Metropolitan Builders Association | (262) 436-1122 www.mbaonline.org | MBA New Contractor Qualifier Course |
| 8863 | Metropolitan Builders Association | (262) 436-1122 www.mbaonline.org | MBA New Contractor 12 Hour Series |
| 8864 | 180 Degree Education | (877)-669-0766 www.MyContractorCampus.com | Internet Dwelling Contractor 100 |
| 8899 | NE WI Technical College Donald M. Jaworski | (920) 498-5659 | Initial Qualifier Dwelling Contractor |
| 8983 | Lakeland Builders Assoc | (262) 723-2908 | Lakeland Builders Assoc Contractor Licensing Series |
| 9000 | Gary Klinka | (920) 727-9200 www.garyklinka.com | Internet_dcq3_quiz |
| 9001 | Gary Klinka | (920) 727-9200 www.garyklinka.com | Internet_dcq2_quiz |
| 9003 | Gary Klinka | (920) 727-9200 www.garyklinka.com | DQC Initial Training Seminar – Face to Face |
| 9020 | Valley Home Builders Assn of WI Inc | (920) 731-7931 | Initial Trng for Dwelling Contractor Qualifiers |
| 9053 | 180 Degree Education | (877)-669-0766 www.MyContractorCampus.com | Internet Initial Qualifier WDC 101 |
| 9087 | Builders License Training Institute | (231) 938-3601 or 1-800-727-7104 www.licensetobuild.com | Initial Dwelling Qualifier Course |
| 9222 | City of West Bend | (262) 335-5140 bldginsp@ci.west-bend.wi.us | Initial UDC Qualifier |
| 9319 | AAA Contractor Training | (800) 952-0910 | Internet Dwelling Contractor Qualifier education |
| 9668 | RsLogical Inc | (262) 255- 4597 www.rslogical.com | DCQ Intial Course 1 |
| 9803 | Kevin Wunderlin LLC | (608) 778-7596 www.uscontractorlicense.com | 12 Hour Dwelling Contractor Initial Qualifier |
| 10213 | Kevin Wunderlin LLC | (608) 778-7596 www.uscontractorlicense.com | Internet: qualifier: dwelling contractor initial qualifier (version 2) |
| 10313 | Devin Rains Madison Area Technical College | (608) 437-3424 | Qualifier – Codes And Regulations |

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|-------|-------------------------------------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| 10386 | Builders License Training Institute | (231) 938-3601 or 1-800-727-7104 www.licensetobuild.com | Wisconsin 12 Hour Dwelling- Internet Based |
| 10729 | Kevin Wunderlin LLC | (608) 778-7596 www.uscontractorlicense.com | Internet Qualifier: Dwelling Contractor Initial Qualifier (2009 Version) |
| 10733 | Kevin Wunderlin LLC | (608) 778-7596 www.uscontractorlicense.com | Qualifier (Internet) 12 Hour Dwelling Contractor Initial Qualifier (2009 Version) |
| 10864 | Your WI Continuing Ed | (920) 740-4348 www.yourwicontinued.com | Initial Dwelling Contractor Training Course |

Education Hours Required to Renew: The renewal of a certification as a Dwelling Contractor Qualifier shall be contingent upon the qualifier obtaining at least 12 hours of acceptable continuing education three months prior to the expiration date of their credential which is two years after the start date of your credential. A person who holds a license as a Dwelling Contractor Qualifier may apply to the department for waiver of the continuing education requirements on the grounds of prolonged illness or disability or similar circumstances. Each application for waiver will be considered individually on its merits by the department.